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|--|------|-------|
| I. Content - 75%   | (75) |       |
| A. Local Club Information (total of 58 points)   |      |       |
| 1. Dates of club organization and charter, plus the charter members  | 3    | _____ |
| 2. Past presidents and the dates they served   | 3    | _____ |
| 3. Local goals   | 5    | _____ |
| 4. Officers and Board of Directors   | 6    | _____ |
| 5. Committee chairmen and committee members - by committee   | 6    | _____ |
| 6. List of club service projects   | 6    | _____ |
| 7. Meeting dates, time, and places - for entire year   | 10   | _____ |
| 8. Roster of members, with space for new members, and dates - including home and business addresses and telephone numbers, fax number, email address, classification, year they became an Altrusan, birthday (day and month) | 10   | _____ |
| 9. Classifications represented in the club   | 1    | _____ |
| 10. Club budget(s) and Ways and Means Projects   | 3    | _____ |
| 11. Club policies  | 5    | _____ |
| B. District Information (total of 5 points)  |      |       |
| 1. List of District officers, addresses, telephone numbers   | 1    | _____ |
| 2. List of District committee chairmen and their addresses   | 1    | _____ |
| 3. Dates and places of next District Conferences   | 1    | _____ |
| 4. Number of clubs and number of members in District Nine  | 1    | _____ |
| 5. Territorial boundaries of District (i.e. District Nine, State of Texas)   | 1    | _____ |
| C. International Information (total of 7 points)   |      |       |
| 1. Scope of Altrusa International - number of members, clubs, countries  | 1    | _____ |
| 2. International theme   | 1    | _____ |
| 3. Date and place of next International convention   | 1    | _____ |
| 4. International officers and their addresses *  | 1    | _____ |
| 5. International committee chairmen and their addresses *  | 1    | _____ |
| 6. International headquarters address, telephone and fax number  | 1    | _____ |
| 7. International Foundation - information, chairman and address  | 1    | _____ |
| * In election years, titles for International officers/committee chairmen with space with space for names/addresses entered later  |      |       |
| D. Optional Information (total of 5 points)  |      |       |
| 1. Organizational date of first club in Altrusa; when Altrusa became International and its early history   | 1    | _____ |
| 2. Altrusa colors  | 1    | _____ |
| 3. Altrusa Motto   | 1    | _____ |
| 4. Altrusa Collect or Grace  | 1    | _____ |
| 5. Altrusa Benediction   | 1    | _____ |
| II. Usability - 15%  | (15) |       |
| A. Convenient size to handle and carry   | 5    | _____ |
| B. Accurate, up-to-date and carefully proofread  | 5    | _____ |
| C. Readable - not too crowded, clear type, headings stand out  | 5    | _____ |
| III. Format - 10%  | (10) |       |
| A. Cover - Includes official name of club, city, state, and country  | 2    | _____ |
| B. Appearance - pleasing and neatly presented (not necessarily costly)   | 3    | _____ |
| C. Table of contents or index  | 2    | _____ |
| D. Logical arrangement of materials  | 3    | _____ |
| <b>Total Points Scored</b>   |      | _____ |